

Suffield Park Infant and Nursery School,  
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Norfolk,  
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Head Teacher: Mrs Nichola Stewart

Monday 13<sup>th</sup> September 2021

Dear Parents/Carers,

A huge welcome back to the new school year. Our first week has been incredibly positive and children have settled well into their new classes.

### **Staffing**

Turtle Class are benefiting from two class teachers this half term. Both Miss Kerry and Mrs Hayden have been assigned to the class; one of them will be available for any queries you may have.

Mrs Sanders has joined as SENDCO and will be working within school every Monday and Tuesday. If you have any queries about your child's special educational needs she will be available at drop off every Monday and Tuesday and will be located outside the entry to the Y1 and Y2 building.

Mrs Sanders would like to invite any parents/carers of children attending our school with a Special Education Need or Disability to come and meet her and have a chat about how we use the 'Graduated approach' to best support their specific needs. This will be an opportunity to meet her, ask questions and look at the inclusive approach you can expect for your child whilst they are with us at Suffield Park. Please join her on **Tuesday 5<sup>th</sup> October at 9:05 am** in the school library, accessible through the school reception. If the amount of people attending exceeds our current COVID risk assessment we will reschedule additional times.

We say goodbye to our Classroom Assistant Amy Hobart on Wednesday as she leaves to pursue new ventures supporting children in Norfolk. We wish her every success and will miss her from our team.

### **Parents Evenings**

Parents evening is scheduled for the week commencing 18<sup>th</sup> October. We would like to understand your preference regarding a face to face meeting, a telephone call or a Zoom appointment. Watch out for a google form to return in the coming weeks.

## **Covid-19**

We are working hard to keep our school open. Please ensure you do not send your child to school if they are showing any symptom of Covid -19. Please refer to the guidance that was emailed to all parents earlier today if you are unsure if your child should be in school. We are trialling opening a second gate to allow parents to exit through the car park at time of congestion. If you are exiting this way with your child please keep them close to you to avoid them coming too close to traffic on the road.

## **Governor Vacancy**

We have a vacancy for a parent governor on our Governing Board. If you are interested in knowing more about the role then please contact the school office who will put you in contact with our Chair of Governor.

## **Timings**

A huge thank you for getting your children to school on time. As you know doors open at 8:55am and it has been great to see children in school promptly. This allows all children the best start to their school day and avoids any missed learning.

If you have any queries regarding school or need to contact a teacher please email [office@suffieldpark.norfolk.sch.uk](mailto:office@suffieldpark.norfolk.sch.uk)

Yours sincerely,  
Nichola Stewart  
Head Teacher

